

COLLECTION NOTICE

This collection notice outlines how Project Matka Pty Ltd (ACN 652 661 615) collects and handles your personal information in compliance with the *Privacy Act 1988* (Cth). In this collection notice “we”, “our” and “us” refers to Project Matka Pty Ltd. Further information on how we manage your personal information can be found in our Privacy Policy on our website www.projectmatka.com/your-privacy or by contacting us at contact@projectmatka.com.

1. Why we collect your personal information and how we will use it

We collect and use your personal information for the purpose of carrying out our business of providing travel related products and services. This also includes sending you information about our products and services, offers and promotions and communicating changes to our services or terms and conditions.

2. Circumstances where we collect your personal information and you may not be aware

- a) We use “Cookies” to monitor your use of our website. These are small files that are transferred to your computer's hard drive through your web browser and enable our site to recognise your browser and remember certain information. If you don't want information collected through cookies you can configure your computer so that it disables or rejects them.
- b) We also use Google analytics to track your use of our website. Google Analytics is a website analytics service provided by Google, Inc that places cookies on your computer's browser. The information generated by the cookies about your use of our website is transmitted to Google. This information is then used for the purpose of compiling statistical reports enabling us to analyse the number of visits to our website, the average time spent on our website and the pages viewed. You should be able to configure your browser to disable Google Analytics.

3. Collection of your personal information from third party sources

We may collect your personal information from third party sources such as airlines, tour operators, car hire operators and accommodation providers. We do not warrant that these third party sources have the same level of privacy protection as us, and you should review their privacy policies to ensure compliance with the *Privacy Act 1988* (Cth).

We will also collect your personal information from a third party when a person makes a travel booking on your behalf (e.g. your travel agent or a family or group booking). Where this occurs, we will assume you have consented to your personal information being collected by us and to us handling it in accordance with this collection notice and our Privacy Policy on our website (www.projectmatka.com/your-privacy). You should let us know immediately if you become aware that your personal information has been provided to us by another person without your consent. Alternatively, if you provide us with personal information about other individuals travelling with you (e.g. a family or group booking), please make them aware of this collection notice and our Privacy Policy on our website (www.projectmatka.com/your-privacy).

4. Sensitive Information

Some personal information we collect will be more sensitive. For example, we may collect your dietary requirements which indicate your religious beliefs, or your health information if you intend to fly while unwell or pregnant. We collect this information so we can provide you with tailored products and services. We will not disclose your sensitive information to any other party. By agreeing to this collection notice you are consenting to us collecting, using and disclosing your sensitive information in accordance with this collection notice and our Privacy Policy on our website (www.projectmatka.com/your-privacy)

5. Direct Marketing

We use your personal information to send you marketing materials and information about our products and services, offers and promotions. We will not use any sensitive information we collect from you for direct marketing without your prior consent. If you change your mind in the future, you may withdraw your consent to receive direct marketing by clicking on the “opt out” or “unsubscribe” link on emails, or by contacting us at contact@projectmatka.com.

6. Consequences of you not providing your personal information

We will not be able to provide you with our full range of products and services. In particular, if you do not provide your full name and contact details we will not be able to facilitate and process your travel booking.

7. Who we are likely to disclose your personal information to

- a) suppliers of travel products or services such as airlines, tour operators, car hire operators, accommodation providers and insurance providers;
- b) payment providers;
- c) mail-out service providers;
- d) any other agents we engage to provide services to you.

We will not disclose your sensitive information to any other party.

8. Accessing, updating or make a complaint about our handling of your personal information

You may access, update or make a complaint about our handling of your personal information by contacting us at contact@projectmatka.com. Our Privacy Policy also contains information on how you can access your information, request changes and make a complaint if you have a concern relating to our handling of your personal information or any breaches of the Australian Privacy Policies.

You can access our Privacy Policy on our website www.projectmatka.com/your-privacy. Alternatively, if you would like a copy sent to you then please request it by contacting us at contact@projectmatka.com.

9. Disclosure to overseas entities

We may disclose your personal information to entities located in:

- a) Australia
- b) New Zealand
- c) Fiji
- d) Vanuatu
- e) New Caledonia
- f) Samoa

Thank you for taking the time to read this Collection Notice. Please check the box below to confirm that you have understood how we handle your personal information.